

# WEST DEVON COUNCIL



West Devon  
Borough  
Council

## **Minutes** of a meeting of the **West Devon Council** held on **Tuesday, 10th May, 2016** at **11.00 am** at the **Chamber - Kilworthy Park**

Present: **Councillors:**

***Chairman***  
***Vice Chairman***

Baldwin  
Cllr M J R Benson  
Cllr R Cheadle  
Davies  
Evans  
Jory  
Leech  
Mott  
Oxborough  
Ridgers  
Samuel  
Sellis  
Stephens  
Yelland  
Musgrave

Ball  
Cann  
Clope  
Edmonds  
Cllr J Hockridge  
Kimber  
McInnes  
Moyse  
Pearce  
Sampson  
Sanders  
John  
Watts  
Moody  
Parker

**In attendance:**

Councillors:

Officers:

Catherine Bowen  
Sophie Hosking  
Steve Jordan

Executive Director  
Executive Director Head of Paid  
Service

1. **IESE Awards Presentation**

**CM 1**

The Mayor invited Dr Andrew Larner, Chief Executive of iESE, to step forward and formally present him with the following national awards that the Council had gained at a recent Improvement and Efficiency Social Enterprise (iESE) event:

- The 'Council of the Year'; and
- A gold award for 'Transforming through People.'

In presenting the awards, Dr Larner paid tribute to the Council and felt that the authority was a real credit to the whole public sector.

## 2. **To elect The Mayor of the Borough for the ensuing year**

### **CM 2**

Cllr R Cheadle moved the appointment of Cllr J Sheldon as Mayor for the ensuing year and Cllr K Ball subsequently seconded the motion.

No other nominations were received and upon the motion being submitted to the meeting, it was declared to be **CARRIED** and "**RESOLVED** that Cllr J Sheldon be appointed Mayor for the ensuing year".

The retiring Mayor and newly elected Mayor left the Council Chamber so that Cllr J Sheldon could be invested with the civic regalia. The retiring Mayor also invested Mrs Sheldon with the Mayoress's Badge of Office.

Upon returning to the Council Chamber, the newly elected Mayor, Cllr J Sheldon, made the declaration of Acceptance of Office, signed the Register and addressed the Council.

Cllr J Sheldon then chaired the rest of the meeting.

Cllr N Jory proposed a vote of thanks to the retiring Mayor. The proposition was seconded by Cllr T G Pearce.

Cllr J Sheldon then invested Cllr D W Cloke and Mrs Cloke with the Past Mayor's and his Consort's Medallions.

The retiring Mayor, Cllr D W Cloke proceeded to address the meeting.

## 3. **To elect The Deputy Mayor for the ensuing year**

### **CM 3**

The Mayor called for nominations for the position of Deputy Mayor.

One nomination was received as follows:



8. **To formally sign the Council's Constitution**

**CM 8**

It was moved by Cllr R F D Sampson, seconded by Cllr P R Sanders and upon the motion being submitted to the Meeting was declared to be **CARRIED** and **“RESOLVED** that the Council adopt the revised Constitution for the forthcoming year”.

The Mayor then signed the bound copy of the Constitution for 2016/2017.

9. **To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval:**

**CM 9**

**a. Hub Committee – 19 April 2016**

It was moved by Cllr P R Sanders, seconded by Cllr R E Baldwin and upon being submitted to the Meeting was declared to be **CARRIED** and **“RESOLVED** that the Minutes of the 19 April 2016 meeting be received and noted, with the exception of Unstarred Minutes HC 73, HC 74, HC 75, HC 76 and HC 77”.

In respect of the Unstarred Minutes:

**i. HC 73 – Options for Future Garden Waste Service**

The lead Hub Committee Member for Commercial Services introduced this Unstarred Minute and highlighted the degree of local concern that had become apparent since the recommendations had been initially made by the Committee.

It was therefore deemed appropriate for further work to be undertaken on the options for the future garden waste service before a decision was made. In the ensuing debate, there was general support expressed for this suggestion.

As a consequence, it was then moved by Cllr R F D Sampson, seconded by Cllr P R Sanders and upon being submitted to the Meeting was declared to be **CARRIED** and **“RESOLVED** that the Council urgently refer back to the Waste Working Group “Option C” for further consideration.

Specifically, the service be considered in terms of financial implications, risk of an increase in fly-tipping in the event of charges being introduced and more detailed proposals for the promotion of home composting. An expanded report is

then requested to be presented to the next available Hub Committee meeting.”

ii. **HC 74 – Review of Long Term Parking Scheme**

It was moved by Cllr R F D Sampson, seconded by Cllr R J Oxborough and upon being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that approval be given to the continuation of the long stay parking scheme in Okehampton and Tavistock.”

iii. **HC 75 – Review of Corporate Complaints Policy**

It was moved by Cllr P R Sanders, seconded by Cllr R E Baldwin and upon being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that:-

1. the revised Corporate Complaints Policy (as presented at Appendix 1 of the agenda report to the Hub Committee meeting) be adopted; and
2. authority be delegated to the Monitoring Officer, in consultation with the lead Hub Committee Member, to make any minor amendments as deemed necessary.”

iv. **HC 76 – Draft Calendar of Meetings 2016/17**

It was moved by Cllr P R Sanders, seconded by Cllr R E Baldwin and upon being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that the Calendar of Meetings for 2016/17 be approved (as set out in Appendix A of the published Hub Committee minutes).”

v. **HC 77 – Resources to Deliver Income Generation Proposals**

It was moved by Cllr P R Sanders, seconded by Cllr R E Baldwin and upon being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that a permanent level four grade specialist post, shared between South Hams and West Devon (on a 60% SH / 40% WD split) be recruited to support the further investigation and delivery of income generation proposals approved at full Council on 5 April 2016 (as detailed in paragraph 3 of the agenda report presented to the Hub Committee meeting).”

10. **To appoint a Leader and Deputy Leader of the Council for the ensuing year**

**CM 10**

a. **Leader**

It was moved by Cllr R F D Sampson, seconded by Cllr R E Baldwin and upon the motion being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that Cllr P R Sanders be appointed Leader of the Council for the ensuing year.”

**b. Deputy Leader**

It was moved by Cllr P R Sanders, seconded by Cllr R F D Sampson and upon the motion being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that Cllr R E Baldwin be appointed Deputy Leader of the Council for the ensuing year.”

11. **To report on the composition of political groups**

**CM 11**

Members noted the schedule of officially appointed political groups as follows:

- 21 Conservative Group Members; and
- 10 Independent Group Members.

12. **To approve the Committee Structure for the coming year:**

**CM 12**

It was moved by Cllr P R Sanders, seconded by Cllr R F D Sampson and upon the motion being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that the Committee structure be as follows for the coming year:

Audit	5 Members;
Hub	9 Members;
Overview & Scrutiny (Internal)	11 Members;
Overview & Scrutiny (External)	11 Members;
Planning & Licensing	10 Members; and
Standards	5 Members

with all of the appointments to the above Committees being politically balanced”.

13. **To receive the appointments from the Political Groups of the Members they have selected to serve on the Committees. To appoint the requisite number of Members from the Members of the Council who, at the date of this meeting, are not members of a Political Group.**

**CM 13**

A list of appointments made to the Committees by the two political groups for the ensuing year had been circulated and were duly approved. The Leaders of the two political groups were named as:

Conservative

Cllr P R Sanders  
(Deputy: Cllr R E Baldwin)

Independent

Cllr R F D Sampson  
(Deputy: Cllr W G Cann  
OBE)

14. **To appoint the Chairman and Vice-Chairman to the Committees of the Council**

**CM 14**

The following appointments were proposed by Cllr P R Sanders and seconded by Cllr R E Baldwin and when put to the vote were declared to be **CARRIED**:

Audit Committee:	Cllr M Davies (Chairman); Cllr J B Moody (Vice Chairman)
Hub Committee:	Cllr P R Sanders (Chairman); Cllr R E Baldwin (Vice Chairman)
Overview & Scrutiny (Internal) Committee:	Cllr C R Musgrave (Chairman); Cllr J Yelland (Vice Chairman)
Overview & Scrutiny (External) Committee:	Cllr D K A Sellis (Chairman); Cllr D W Cloke (Vice Chairman)
Planning & Licensing Committee:	Cllr P R Sanders (Chairman); Cllr G Parker (Vice Chairman)
Standards Committee:	Cllr A F Leech (Chairman); Cllr J Sheldon (Vice Chairman)

15. **To appoint representatives to the list of Outside Bodies for the ensuing year**

**CM 15**

Members considered a report which presented the Group Leader's nominations to fill the vacancies on the list of Outside Bodies.

It was then proposed by Cllr P R Sanders, seconded by Cllr R F D Sampson and upon being submitted to the Meeting was declared to be **CARRIED** and "**RESOLVED** that:

1. The Council should be represented on the list of Outside Bodies as presented to the meeting;
2. Appropriate representatives be appointed as this Council's appointments to those Bodies for the 2016/17 Municipal Year and that for the purposes of Members' Allowances, attendance at meetings of these Bodies be regarded as an approved duty; and
3. Members appointed to Outside Bodies provide regular feedback and consultation on issues affecting the Bodies concerned".



16. **To appoint representatives to the list of Other Groups for the ensuing year**

**CM 16**

It was proposed by Cllr P R Sanders, seconded by Cllr R F D Sampson and upon being submitted to the Meeting was declared to be **CARRIED** and **"RESOLVED** that the appointments be endorsed for the ensuing year".

17. **Dartmoor National Park Authority**

**CM 17**

It was noted that the two Council representatives appointed to the Dartmoor National Park were:-

Cllr W G Cann OBE (Independent)

Cllr D E Moyses (Conservative)

(NOTE: These appointments formed part of the Political Balance Table.)

The Meeting concluded at 12.20 pm

**Signed by:**

**Chairman**

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